



**ILM TEAM
LEADING**

**LEVEL 3
APPRENTICESHIP**

OVERVIEW

- > Thursday every two weeks
- > 12-18 months
- > 10 x assignment-based assessments and a portfolio of work based evidence
- > 12 week progress reviews with tutor
- > All sessions, links and support resources uploaded to OneFile

Units covered include:

- Management of self
- Self awareness
- Building relationships
- Communication
- Problem solving
- Project management
- Operational management
- Finance
- Managing people
- Leading people



A high-angle photograph of a business meeting. Several people are gathered around a table, looking at documents and a laptop. The scene is lit with a cool, blueish-teal light. A woman in a white shirt is standing and holding a document, while others are seated around the table. There are papers, a laptop, a coffee cup, and a glass of water on the table.

KEY SKILLS DEVELOPED

- > Individuals who undertake this qualification will develop a range of essential management skills, which will be applied and refined in a real work environment.
- > You will learn how to build the leadership capabilities required to motivate teams and influence others with confidence, as well as gaining a broad understanding of key management and leadership theory, which will underpin and support your growth and performance.

A woman with dark hair, wearing a dark blue polka-dot shirt and a pearl earring, is smiling and gesturing with her hands while talking to another person. The background is a blurred office environment. The left side of the image is overlaid with a teal color and contains a list of assessment methods.

ASSESSMENT METHODS

- > Synoptic end point assessment
- > On programme assessments
- > Written assignments
- > Interviews/Business Cases/Reports/Witness Testimonies
- > Online exams
- > A review every 12 weeks

ENTRY REQUIREMENTS

- > You will be expected to have Maths and English at GCSE grade 4 (previously grade C) or above and be working in a role that meets the requirements of the Apprenticeship.
- > You will be required to undertake an assessment before being accepted onto the Apprenticeship and a skills scan, to ensure you are on the right Apprenticeship.
- > You should either be in a management position or have the desire and determination to secure a management position.

This Apprenticeship is ideal for:

- **Aspiring Managers**
- **Current Team Leaders**
- **Those with some basic management experience**



PROGRESSION OPPORTUNITIES

- > On completion, you may choose to register as an Associate Member with the Institute of Leadership and Management, to support professional career development.**
- > You may also wish to explore Leadership and Management qualifications at Higher Education Level.**
- > Alternatively, you may consider the Level 5 Operational Departmental Manager Apprenticeship.**

